

**STILLWATER COUNTY  
COMMISSIONER MINUTES**

**Notice:** These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder MCA 7-4-2611(2)(b).

**REGULAR MEETING  
April 7, 2020**

- PRESENT** Commissioner Mark Crago, Chair, Commissioner Tyrel Hamilton, and Commissioner Dennis Shupak via telephone; Heidi Stadel, Clerk & Recorder  
Others Present: Stephanie Ray, Economic Development; Marlo Pronovost Stillwater County News; Kevin Ray, Road & Bridge; Mark Schreiner, Road & Bridge
- PLEDGE** Commissioner Crago opened the meeting with the Pledge of Allegiance.
- AGENDA** Commissioner Hamilton **MOVED** to approve the Agenda. Commissioner Shupak **SECONDED**. Motion passed unanimously.
- ANNOUNCEMENTS** Public Health Update – Commissioner Crago announced that as of April 7, 2020, Stillwater County has no active cases of COVID-19. Friday, April 2<sup>nd</sup>, 2020, the Commission issued a travel advisory to limit travel Yellowstone and Gallatin County to help stop the spread of COVID-19. This is only an advisory and not a restriction. Commissioner Crago offered condolences to Carbon County on the passing of Robert (Pitts) DeArmond.
- MINUTES** March 31, 2020, Commissioner Hamilton **MOVED** to approve the minutes as presented. Commissioner Shupak **SECONDED**. Motion passed unanimously.
- CLAIMS** 104558-104629 in the amount of \$100,563.52  
  
Commissioner Hamilton **MOVED** to approve the claims as presented. Commissioner Shupak **SECONDED**. Motion passed unanimously.
- FILE ITEMS**  
**Clerk & Recorder**  
A) Report for the Month of March in the amount of \$7607.04  
  
**Justice of the Peace**  
A) Report for the Month of March in the amount of \$18, 400.25  
  
**Clerk of District Court**  
A) Quarterly report in the amount of \$12,233.42.
- CONSENT AGENDA**  
**Commissioners**  
A) Proposed County Workplace COVID-19 Procedures  
B) Task Order #20-07-6-11-051-0 Upgrade/enhance local public health capacity to respond to Events.  
  
**Planning**  
A) Selection of services for engineering and planning firm to negotiate contract  
  
**Road & Bridge**  
A) Agreement with Ritchie Bros. for auction to sell an asphalt zipper  
  
Commissioner Hamilton **MOVED** to file the file items and to consent to the consent agenda. Commissioner Shupak **SECONDED**. Motion passed unanimously.

## REGULAR BUSINESS

### Commissioners

A) Board appointment for the Compensation Board - Commissioner Hamilton **MOVED** to appoint Rich Cowger and Natasha Sailer to the Compensation Board. Commissioner Shupak **SECONDED**. No Discussion. Motion passed unanimously.

### Road & Bridge

A) EDA grant application in the amount of \$5,416,670.00 with County matching funds in the Amount of \$1,083,330.00. - Commissioner Hamilton **MOVED** to approve the grant application for the EDA matching funds. Commissioner Shupak **SECONDED**. Discussion – Commissioner Hamilton explained this grant is for 5 projects throughout the county for slide areas and road work in the West Rosebud, Limestone and Fiddler Creek areas. Commissioner Crago stated that he is in favor of this grant as long as the budget allows for it without cutting out any other services. Stephanie Ray stated she wanted to thank the people involved in putting this grant together. Motion passed unanimously.

B) EDA grant amendment to the preliminary engineering memorandum for the West Rosebud, Limestone and Fiddler Creek slide areas, Stillwater County engineering services on-call Great West Engineering - Commissioner Hamilton **MOVED** to approve the grant amendment for preliminary engineering. Commissioner Shupak **SECONDED**. Discussion – Mark Schreiner stated that the original grant did not cover the total scope of engineering work. This amendment will cover those costs. Motion passed unanimously.

### DES

A) Multi-hazard Mitigation Plan Update Grant in the amount of \$199,999.98 - Commissioner Hamilton **MOVED** to approve the multi-hazard mitigation plan for DES. Commissioner Shupak **SECONDED**. Discussion - Commissioner Crago explained that this a five-county plan, Stillwater and its neighboring counties, that has to be updated on a regular basis. This is an update to the existing plan. Commissioner Hamilton stated there is a \$6000.00 per county match and the grant money will be split up amongst the participating counties. Motion passed unanimously.

**PUBLIC COMMENTS ON COUNTY BUSINESS** – None heard

**With no further comments hear the meeting was adjourned at 9:12.**

APPROVED BY: /s/ Mark Crago, Commissioner Chairman  
ATTEST: Heidi L. Stadel, Clerk and Recorder